

General Information

A temporary use, as the name implies, is one which will be operated only for a limited period of time. All such uses require a temporary use permit except for the following:

- Estate or real estate sales involving the property or items from the property where the sale is held.
- Garage, yard or rummage sales provided:
 - Sales last no longer than three days.
 - Sales are held no more than twice yearly.
 - Sales are conducted on the owner's property or one of the owners' properties in case of a multi-party sale.
- Weddings, purely social parties or similar family events where the function or event involves the owner or lessor of the property and where no monetary consideration or fees for such use of the property or attendance is involved.

Application Requirements

All applications for a temporary use permit within the unincorporated area of Minnehaha County must be made at least sixty days prior to the proposed date of the event or use. The application packet must include a completed application form, a complete site plan showing all applicable aspects of the site and of the proposed use, a typed narrative describing the proposed use, the \$250 non-refundable application fee, and any other information as the Planning Department determines is necessary for a particular use.

Approval Process

Once the application is received, the Planning Department will send written notice of the temporary use permit application to the owners of all property located within at least 600 feet of the property. This notice must be mailed at least fourteen days before the Planning Department will make its decision on the temporary use permit. If any of the notified owners file a written objection prior to the Planning Department's decision on the proposed use, the application must be referred to the Planning Commission.

For those items which will be heard by the Planning Commission, the process will resemble that of a conditional use permit application. The applicant will be provided with a notification sign which must be posted on the property for at least one week before the Planning Commission meeting. At the meeting, the Planning Commission will hear background information from staff and will gather testimony from both proponents and opponents of the application. The Planning Commission will then take action to approve the application with conditions or to deny the application. Any decision of the Planning Commission can be appealed to the County Commission by providing a typed request of appeal within five working days of the Planning Commission's decision.

Contact Information

Please contact the Minnehaha County Planning Department at 605-367-4204 with any questions. All applications may be submitted to our office on the Third Floor of the County Administration Building, 415 N Dakota Avenue, Sioux Falls, SD 57104.



TEMPORARY USE PERMIT APPLICATION

I/We hereby certify that all statements herein are true and correct and I/We are fully authorized by the property owner to apply for this permit. I/We understand that any false statements or omissions may result in denial of this permit and jeopardize future permits. I/We grant authority to authorized representatives of Minnehaha County to enter the above noted property now and in the future for inspection purposes.

Property Information – Please Fill Out Each of the Following Items

Legal Description: _____

Parcel Size: _____

Address or General Location: _____

Existing Zoning District: _____

Proposed Use Information – Please Fill Out Each of the Following Items

Purpose: _____

Dates Requested: _____ Estimated Attendance: _____

Hours of Operation: _____ Number of Parking Spaces: _____

Petitioner/Owner Information - Please Fill Out Each of the Following Items

Petitioner Name: _____ Owner Name: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

Phone: _____ Phone: _____

Address: _____ Address: _____

Email: _____ Email: _____

Office Use Only - Please Do Not Fill Out This Section

Petition Number: _____ Approved By: _____

Date: _____ Signature: _____

Receipt Number: _____ Date: _____